



**Sustainable Food Policy Board
APPROVED**

**SEPTEMBER MEETING MINUTES
Monday, September 24, 2012**

The Sustainable Food Policy Board (SFPB) convened on Monday, September 24, 2012, at Boards and Commissions Room, 301 W. Second Street, Austin, Texas.

Board Members in Attendance:

Karla Loeb	Kathy Green	Marla Camp
Paula McDermott – Chair	Michele Murphy-Smith	Ronda Rutledge – Vice Chair
Mary Teeters	Toni Tipton-Martin	Katherine Nicely
Paige Hill		

Absent Board Members:

Erin Flynn	Rob Borowski	Adam King
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Staff in Attendance:

Marisa Balancier, HHSD	Robert Kingham HHSD	Jake Stewart, PARD
Juanita Jackson, TC-HHS/VS		

CALL TO ORDER

Chair Paula McDermott called the meeting to order at 12:39p.m.

1. CITIZEN COMMUNICATION

None

2. APPROVAL OF MINUTES OF AUGUST 27, 2012. [5 MINUTES]

- Member Paige Hill made motion to accept the minutes.
- Vice-Chair Ronda Rutledge seconded the motion.
- Motion passed 8-0-0.
- Member Karla Loeb not eligible to vote.
- Member Katherine Nicely not present at vote.

3. BOARD CHANGES AND INTRODUCTIONS [10 MINUTES]

- Board Members introduced themselves, stated relevant experience and named the Council member or County official who appointed them.

4. AUSTIN GROWS STAFF BRIEFING ON GARDENING FOR SENIORS PROGRAM (JAKE STEWART, PARD) [10 MINUTES]

- Presentation provided as backup doc.

5. **DISCUSS ANDE TAKE APPROPRIATE ACTION**

A. Food System Economic Analysis Update (Paula McDermott) [5 Minutes]

- \$50,000 secured for study and contract pending.
- EGRSO meeting with counsel next month to discuss timeframe and scope and will report to board.
- No Action Taken.

B. City Bond Open Space Provision and Farmland Preservation Recommendation (Paula McDermott) [10 minutes]

- Board concerned if language was needed to allow for land for agricultural use in open space land if approved for bond issue.
- In talks with real estate and legal in the City.
- Possible meetings in future.
- No Action Taken.

C. Healthy Food in City/County Venues Working Group Presentation (Joy Casnovsky) [25 minutes]

- Presentation provided as backup doc.
- Letter from working group of recommendation drafted by October 15th Executive Committee meeting.
- No Action Taken

D. Food Surplus and Salvage Working Group Recommendations (Brandi Clark Burton) [15 minutes]

- Presentation provide as backup doc.
- Discussed possible letter of clarification on policies regarding food donations.
- No Action Taken

E. Farmer's Market Permits Follow-Up (Paula McDermott) [3 minutes]

- HHSD willing to host meetings to work out containerizing issue and other issues at farmer's markets.
- Vice-Chair Ronda Rutledge to work with David Lopez to coordinate dates and times.
- No Action Taken.

F. County Budget Request Follow-Up (County Staff or Paula) [3 minutes]

- Board's request has been denied. County's final FY2013 budget determined later in week and resources for board will be determined then.
- No Action Taken.

G. SNAP Follow-Up (Robert Kingham) [5 minutes]

- HHSD working with PARD senior centers to educate senior citizens about utility discount and other incentives through community meetings to increase enrollment in SNAP.
- HHSD in process of implementing a benefit bank system as a resource where community members can go to sign up for local, state and national benefits at neighborhood centers.
- No Action Taken.

- H. Web Presence Issues (Paula McDermott) [3 minutes]
 - Item not discussed
 - No Action Taken.
- I. Working Group Check-In (Working Group Chairs) [10 minutes]
 - 1. Food Production and Business
 - Item not discussed.
 - No Action Taken
 - 2. Food Access and Wellness
 - Item not discussed.
 - No Action Taken.
- J. Food Day/Week Activities and Proclamation (Michele Murphy-Smith/Robert Kingham) [10 minutes]
 - Discussed food day calendar of events.
 - Proclamation at Mayor's office.
 - No Action Taken
- K. Bylaws Review and Board Representation Tracking and Officer Elections (Paula McDermott) [3 minutes]
 - Item not discussed
 - No Action Taken

5. ANNOUNCEMENTS

- A. Farm and Ranch Freedom Alliance (FARFA) Conference - September 10th-11th, Bastrop Convention Center – Meet the Food Leaders Video – Dan Heron
- B. Slow Food Gathering with SFPB Rescheduled (October 10th, 6:30-8:30)
- C. Community Meeting Monday, October 22nd
- D. Food Day Updates/Activities – Wednesday, October 24th
- E. Wheatsville Board Meeting – October
- F. Community Happenings

6. SUMMARY OF ACTION ITEMS

7. FUTURE AGENDA ITEMS

- A. Travis County Related Activities/Programs/Work Plans – October
- B. Sustainability Office Briefing (November)
- C. County Briefings (including HUD report)
- D. Working Group Reports

ADJOURNMENT

Meeting was adjourned at 2:31p.m.